

# Appendix C

## Survey Cover Letter



901 54<sup>th</sup> Avenue Greeley, Colorado 80634 / Tel: 1-800-964-6223 / [www.nbce.org](http://www.nbce.org)

October 2003

**Dr. First\_Name Middle\_Name Last\_Name Suffix**  
**Address**  
**City, State Zip\_code**

Dear Dr. **Last\_Name**:

You have been selected to participate in an important study of chiropractic practice. You will recall having recently received notification of your selection. This study will document and define the everyday practices of chiropractors throughout the United States and will be used to compile a comprehensive summary of the profession. The study will be used to benefit state boards and associations, to inform legislatures and insurance carriers of chiropractic practice patterns, and to provide chiropractors with data to improve coverage and reimbursement.

You may choose to have your participation in this study recognized in the final published report. You may also request a copy of the final analysis and a press release noting your participation sent to your local paper. A copy of the summary of the study results will be available at your request.

The survey should take approximately one hour to complete. You may either fill out and return the enclosed paper booklet, or complete the survey online at [www.nbce.org](http://www.nbce.org).

Your individual responses will not be reported. If the survey asks for data that you do not usually document, please give your best estimate.

If you have any questions, please feel free to call Martin Kollasch, D.C., NBCE Staff Chiropractic Specialist; Mark G. Christensen, Ph.D., NBCE Assistant Executive Director and Director of Testing; or me at **1 800 964-6223**.

Your response is critical to this study; please reply no later than **November 15, 2003**. You may visit our website to complete the survey or return your completed paper survey in the enclosed postage-paid envelope.

Sincerely,

A handwritten signature in black ink that reads 'Horace C. Elliott'.

Horace C. Elliott  
NBCE Executive Vice President

Job Analysis ID: **JA\_ID**

